



Andy Beshear
GOVERNOR

Jacqueline Coleman
LIEUTENANT GOVERNOR

PUBLIC PROTECTION CABINET

Kentucky Real Estate Authority
Board of Home Inspectors
500 Mero Street, 2NE09
Frankfort, KY 40601
Phone: (502) 564-7760

Ray A. Perry
SECRETARY

DJ Wasson
DEPUTY SECRETARY

October 22, 2024
11:00 A.M. Eastern

BOARD MEETING MINUTES

MEMBERS PRESENT

Jim Chandler
Laura Disney
Joshua Crepps
Ralph Halcomb
Mark Hiten

KENTUCKY DIVISION OF REAL PROPERTY BOARDS

Leah Redden, Board Administrator
Patrick Riley, General Counsel
Seth Branson, Procedures Development Specialist

Call to Order

Member Chandler called a meeting of the Kentucky Board of Home Inspectors ("Board") to order at 10:00 a.m. EST. Executive Director Tracy Carroll introduced the newest board member, Laura Disney. She is the real estate representative on the board. General Counsel, Patrick Riley swore Ms. Disney in. Executive Director, Tracy Carroll introduced the newest staff member, Elizabeth Johnson to the board.

Approval of Minutes

Member Hiten made a motion to approve meeting minutes from the September 30, 2024 meeting. Member Crepps seconded the motion. Having all in favor, the motion carried.

Licensure Report

Ms. Leah Redden reported that the board currently has 479 active licensees and 24 inactive licensees.

Financial Report

Leah Redden informed the board the financial report was provided in the board packet for review.

Legal Update

General Counsel Patrick Riley Provided the board members with copies of the regulations. Mr. Riley spoke about aligning reciprocity with KREC, KBA and KREAB.

Application Committee Report

Member Hiten makes a motion to the board for D.W., J.A., J.W., E.F., G.W., B.F., J.R. and M.D. for approval and R.B. needs to retake the national exam. Member Crepps seconded. Having all in favor, motion carried.

Member Hiten makes a motion to approve renewals of K.W., C.D., E.G., D.H., P.P., R.P., I.N., J.J., D.C., D.B., J.P. and T.T.

J.C. needs a home inspector report and T.R. will need a Kentucky Inspection report. Member Crepps seconds. Having all in favor, motion carried.

Education Committee Report

Member Halcomb makes a motion for approval of Advanced Professional Learning Institute, McKissock, Inspection Certification Associates and Home Inspection University. Second by Member Hiten. Having all in favor, motion carried.

Complaint Committee Report

No Complaint Committee report.

Closed Session

Member Hiten makes a motion to enter closed session at 10:11 a.m. EST. Member Disney seconded. Having all in favor, the motion carried.

Reconvene in Open Session

Member Hiten motions to reconvene in open session at 10:42 a.m. EST. Member Disney seconded. Having all in favor, the motion carried.

Member Hiten makes a motion to table new appointments until November meeting. Member Halcomb seconded. Having all in favor, the motion carried.

Member Hiten makes a motion to deny request of S.W. and approve request of Q.S., Member Crepps seconds. Having all in favor, motion carried.

Member Halcomb makes a motion for Pillar to Post to be deferred until November meeting. Second by Member Hiten. Having all in favor, motion carried.

New Business

Member Chandler appoints Member Disney to the Complaints committee.

Public Comments

No Public Comments.

Motion to Approve Timesheets

Member Hiten made a motion to approve travel expenditures and per diem for ARC Meeting October 21, 2024. Seconded by member Crepps. Having all in favor, the motion carried.

Member Crepps made a motion to approve travel expenditures and per diem for ERC and Main meeting on October 22, 2024. Seconded by Member Hiten. Having all in favor, the motion carried.

Meeting Adjournment

With no further business to discuss, Member Hiten made a motion to adjourn at 10:57 p.m. EST. Member Disney seconded the motion. Having all in favor, the meeting adjourned.

Pursuant to KRS 324B.060, I, Tracy Carroll,
Executive Director for the Kentucky Division of Real Property Boards
Kentucky Board of Home Inspectors,
have reviewed and Approved the expenditures for the meeting of the
Kentucky Board of Home Inspectors (the Board) held on
October 22, 2024. This Approval is based upon my review of the expenditures
as described in the minutes and in greater detail as on file with the KREA. I
did not review, nor did I participate in discussions, deliberations, or decisions
regarding the actions taken by the Commission at this meeting related to
individual disciplinary matters, investigations, or applicant reviews.
The Commission approved the minutes of its meeting at its meeting held on

November 19, 2024

Tracy Carroll

Today's Date: 1/8/2025